

MINUTES OF A REGULAR MEETING
SCHOOL BOARD OF PITTSYLVANIA COUNTY, VIRGINIA

A regular meeting of the School Board of Pittsylvania County was held in the School Administration Building, Chatham, Virginia, on Tuesday, July 11, 2017, at 6:30 p.m.

Members were present as follows: Mr. Calvin D. "Bunky" Doss, Chairman, Mr. W. Neal Oakes, Vice-Chairman, Mr. J. Samuel Burton, Mr. George V. Henderson, Dr. Charles H. Miller, Jr., Mr. Don C. Moon, STUDENT REPRESENTATIVES: Ms. Talarra Y. Stone (Chatham High School), Ms. Kristina N. Silverman (Dan River High School), Ms. Monique J. Barbour (Gretna High School), and Mr. Jordan L. Keatts (Tunstall High School), Dr. Mark R. Jones, Division Superintendent, and Mrs. Janet F. Hancock, Clerk of the Board. ABSENT: Mr. R. Todd Sanders.

Mrs. L. Ann Cassada, Assistant Superintendent for Support Services, Dr. Jeffrey B. Early, Assistant Superintendent for Operations, Dr. Lillian D. Holland, Assistant Superintendent for Administration, Ms. B. Teresa Petty, Assistant Superintendent for Instruction, and Mrs. Tracey R. Worley, Director of Finance/Deputy Clerk, were present.

The Chairman called the meeting to order, and Mr. Burton gave the invocation. The Pledge of Allegiance followed.

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present convened a closed meeting session pursuant to the Virginia Freedom of Information Act for the following purpose:

1. to discuss personnel matters under Section 2.2-3711(A)(1) of the Code of Virginia; in particular: staff appointments, resignations, leaves, assignments and evaluation;
2. to discuss student matters under Section 2.2-3711(A)(2) of the Code of Virginia; in particular: student admission/discipline; and
3. briefing by staff/counsel pertaining to legal matters under Section 2.2-3711(A)(7) of the Code of Virginia.

On motion by Mr. Moon, seconded by Mr. Burton, the Board by unanimous vote of all members present returned to open session and adopted the following certification:

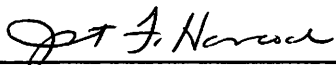
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Pittsylvania County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Pittsylvania County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

VOTE: Ayes: Mr. Burton, Mr. Doss, Mr. Henderson, Dr. Miller, Mr. Moon and Mr. Oakes
Nays: None



Clerk, Pittsylvania County School Board

July 11, 2017
DATE

On motion by Mr. Moon, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the PERSONNEL CHANGES for July 11, 2017, and academic and coaching assignments for 2017-2018 as discussed.

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present approved the release from compulsory attendance based on religious exemption for two (2) students.

On motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present confirmed the dismissal of a certified employee as discussed.

On recommendation of the Superintendent and motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present appointed Ms. Kenya Gravely as Assistant Principal at Tunstall Middle School for the 2017-2018 school year effective July 12, 2017.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the agenda with the following addition:

- Under New Business - Special Called School Board Meeting – August 8, 2017, at 6:00 p.m.

Under the consent agenda and on motion by Mr. Oakes, seconded by Mr. Moon, the Board by unanimous vote of all members present approved the following items:

1. The Board approved the minutes of June 13, 2017, (Regular Meeting) as provided to members.
2. The financial report for the Regular School Budget for July 11, 2017, was accepted and authorization was given for payment of bills as follows:

<u>FUND</u>	<u>WARRANT NUMBERS</u>	<u>AMOUNT</u>
Regular Fund	145143 – 145557	\$ 4,865,164.92
Payroll (Regular & Cafeteria)	256793 - 260103 (vouchers)	\$ 9,565,102.74
Cafeteria Fund	15161– 15255	\$ 456,141.07
Reimbursement Checks	1043 – 1206 1090 - 1094	\$ 30,800.83 \$ 214.38

3. The Board accepted the following donations as recorded in the Donations Book file at the School Board Office:

➤ Donations to the Pittsylvania Career & Technical Center for SkillsUSA National Competition

- Associated General Contractors - \$750.00
- Owen Mechanical & Electrical Construction, Inc. - \$1,000.00
- Ben & Betty Davenport, Jr. - \$750.00
- Mountain View Dairy - \$100.00
- R. D. Howell Insurance Agency, Inc. - \$100.00
- American National Bank & Trust Company - \$100.00
- Mark & Sherrie Jones - \$100.00
- Atkinson Truck Sales - \$500.00
- Wilderness Stuart, Inc. – Operating - \$200.00
- Danville Distributing Company, Inc. - \$250.00
- Mr. Tony Willis - \$20.00

4. The Board approved the following overnight field trips:

SCHOOL(S)	ACTIVITY	LOCATION	DATES
Dan River High	Band – Appalachian State University Marching Band Festival	Boone, NC	October 27-28, 2017
Dan River Middle	Band – Appalachian State University Marching Band Festival	Boone, NC	October 27-28, 2017
Gretna High	FFA – State Convention	Blacksburg, VA	June 27-29, 2017

5. The Board approved the 2017-2022 Local Plan for the Education of the Gifted as presented.

6. The Board approved the following individuals to serve on the Gifted Advisory Committee for 2017-2018:

Wanda Carter, Principal, Chatham Elementary School
Ann Cassada, Assistant Superintendent for Support Services
Scharlotte Cassell, Gifted Resource Teacher
Melanie Chappell (Secretary), Gifted Resource Teacher/Parent
Elizabeth Craig, Director of Middle/Secondary Education
Annastasia Broomell, Assistant Principal, Gretna High School
Cedric Hairston, Supervisor, Specialty Curricula Areas
Jackie Hammock (Vice-Chairman), Parent
Toni Harvey, Gifted Resource Teacher
George Henderson, School Board Member – Tunstall District
Cathleen McGarvey, Teacher, Stony Mill Elementary School/Parent
Brian Pace, Director of PGSMST
Teresa Petty, Assistant Superintendent for Instruction
Cathy Pulliam, Danville Community College Coordinator of Student Recruitment & Enrollment
Emily Reynolds, Principal, Dan River Middle School
Brenna Takata (Vice-Chairman), ITRT
Dr. Gary Tucker (Chairman), Averett University Professor
Teresa Wilkerson, Support Staff/Parent
Avery Wyatt (Chairman), Retired Gifted Resource Teacher/Director of the Piedmont Regional Governor's School
Donald Yard, Guidance Counselor, Chatham Middle School

The Board recognized the following members of the Dan River High School Baseball Team as the 2017 Group 2A State Baseball Champions:

TEAM MEMBERS

Jacob Adkins	Joshua Adkins
Jackson Clayton	Ryan Gilbert
Ezra Johnson	Brandon Jones
Nicholas Jones	Jackson Lancaster
Bennett McCann	C. J. Robertson
Seth Shelton	Clark Sowers
Brandon Stewart	Jacob Stewart

COACHES

Jacob Waller, Head Coach
Jacob Thompson, Assistant Coach
Sammy McCormick, Assistant Coach
Tim Shafer, Assistant Coach
Michael Coder, Assistant Coach
Ronnie Emerson, Statistician/Announcer

The Superintendent presented the 2017 Energy Efficiency Leadership Award to the Board. This award was received by the school division from the Virginia League of

Conservation Voters in recognition of outstanding commitment to implementing best practices in energy efficiency and sustainability.

There was no report from the Pittsylvania Education Association.

Mrs. Tracey R. Worley, Director of Finance, provided information relative to the 2016-2017 budget summary and requested a carryover of \$2,651,239.38 of 2016-2017 funds for designated expenses as provided.

On motion by Mr. Moon, seconded by Dr. Miller, the Board by unanimous vote of all members present approved of the carryover of \$2,651,239.38 of 2016-2017 funds for designated expenses as provided.

The Board reviewed the following desk reports:

- Health and dental insurance rates for 2017-2018 – Mrs. Worley did indicate that there were no increases in the health and dental insurance rates for 2017-2018.
- Brake Interlock Repair Tracking (BIRT)

The Superintendent reported on the following items:

- The Superintendent welcomed the Student Representatives for the 2017-2018 school year. An orientation session to review expectations has been held with the Representatives.
- Congratulations were expressed to the following VHSL All-State selections:
 - Coach of the Year – Jacob Waller
 - First Team Baseball – Bennett McCann (Shortstop at Dan River High School); and Brandon Jones (Outfielder at Dan River High School)
 - Second Team Baseball – Lucas Burnette (Third Base at Gretna High School); and Nick Jones (Utility at Dan River High School)
 - Second Team Soccer – Austin White (Defender at Dan River High School)
 - First Team Softball – Megan Puckett (Catcher at Chatham High School) and Brianna Mills (Shortstop at Gretna High School)
- The release of the Standards of Learning (SOL) Assessment Results are scheduled as follows:
 - July 24, 2017 – Preliminary assessment pass rates will be available for the division-and school-levels and reporting groups
 - August 15, 2017 – A news release will be provided from the Virginia Department of Education on the Statewide division and school pass rates for the 2016-2017 assessments
 - September 13, 2017 – A news release will be provided from the Virginia Department of Education on the overall pass rates for 2016-2017
 - September 26, 2017 – The Virginia Department of Education will issue a new release on the cohort graduation and dropout rates.
- The Summer School Graduation will be held on July 20, 2017, at 6:00 pm. at the Educational & Cultural Center, Chatham, Virginia.
- The Board members were reminded of the following upcoming VSBA conference:

- New Chairmen/Board Member/Superintendent Orientation, July 17, 2017, Richmond Marriott, Richmond, Virginia
- VSBA Conference on Education, July 18, 2017, Richmond Marriott, Richmond, Virginia
- Legislative Advocacy Conference, September 28, 2017, Doubletree by Hilton, Charlottesville, Virginia
- VSBA Annual Conference, November 15-17, 2017, Williamsburg, Virginia

On motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present approved the following members for a two-year term on the Minority Advisory Council (July 1, 2017 – June 30, 2019):

- Ms. Yolanda Pool – Chatham/Blairs District
- Ms. Kim Rice – Callands/Gretna District
- Rev. James E. Wimbish – Banister District
- Mr. Marcelous Stone – Dan River District

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present approved the budget amendments for 2016-2017 for division funds and the categorical transfers as presented.

On motion by Mr. Moon, seconded by Mr. Oakes, the Board by unanimous vote of all members present authorized the application for the 2017-2018 Fresh Fruit and Vegetable Program grant for Union Hall Elementary School and Mt. Airy Elementary School.

On motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present authorized the application for the school security equipment grant to be used to purchase and install additional cameras at each elementary school and at the Pittsylvania Career and Technical Center which includes a 25% local match of which funding has been identified.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present authorized the application for the following grant as presented:

- Title I, Part C, Education of Migratory Children

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present adopted the following textbooks:

- Health and Driver's Education
 - Glencoe Health – Classroom set of 30 per Health Instructor (Grades 9-10), 2014 edition, McGraw Hill Publisher, ISBN 978-0-02-140707-1 (student text), ISBN 978-0-02-145054-1 (teacher's edition)
 - Virginia Responsible Driving – Classroom set of 30 per Driver's Educator Instruction (Grade 10), 2016 edition, McGraw Hill Publisher, ISBN 978-0-07-673500-6 (student text), ISBN 978-0-07-673492-4 (teacher's edition)
- General Music
 - 02 Interactive Music 2014 REALIZE – 2016 Silver Burdett Interactive Music (8 year package) p Pearson (Silver Burnett)

- PK/K – Teacher Edition only (9781418264055 (PK) and 9781418264062 (K))
- Grade 1 – Student Edition – 9781418263072/Teacher Edition - 9781418264079
- Grade 2 - Student Edition – 9781418263089/Teacher Edition - 9781418264086
- Grade 3 - Student Edition – 9781418263096/Teacher Edition - 9781418264093
- Grade 4 - Student Edition – 9781418263102/Teacher Edition - 9781418264109
- Grade 5 - Student Edition – 9781418263119/Teacher Edition - 9781418264116
- Grade 6 – Student Edition – 9781418263126/Teacher Edition - 9781418264123

On motion by Mr. Moon, seconded by Mr. Oakes, the Board by unanimous vote of all members present waived the first reading and granted final approval of the following School Board Policy:

- GBJ-PC (Regulation), Regulations Relating to the Procedure for Withholding of Insurance Premiums

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the membership of the 2017-2018 Sick Leave Bank Committee as follows:

- Dawn Perkins, Payroll
- Donald Yard, Guidance Counselor at Chatham Middle School
- Jessica Jones, PEA Representative
- Wanda Carter, Principal of Chatham Elementary School
- Peggy Saunders, School Nurse Coordinator

On motion by Mr. Oakes, seconded by Mr. Moon, the Board by unanimous vote of all members present accepted the low bid meeting specifications for the Vehicle Lease Purchase Agreement as presented (copy filed in Bid Book at School Board Office).

On motion by Dr. Miller, seconded by Mr. Moon, the Board by unanimous vote of all members present granted approval to proceed with the Vehicle Installment Purchase Agreement and authorized the Chairman to sign appropriate documentation.

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present adopted the Resolution for the Installment Purchase Contract for the Vehicle Lease Agreement as presented.

On motion by Mr. Oakes, seconded by Mr. Moon, the Board by unanimous vote of all members present approved the Request for Special Project for Dan River High School to replace

the current baseball scoreboard with matching funds from the School Board to cover the cost (total cost of scoreboard and installation - \$16,230.00).

On motion by Dr. Miller, seconded by Mr. Burton, the Board by unanimous vote of all members present adopted the Resolution for Opening and Maintaining a checking account for Southside Elementary School.

The Chairman appointed the following members to serve on the 2018-2019 Budget Committee:


- Mr. R. Todd Sanders, Chairman
- Mr. George V. Henderson
- Mr. Don C. Moon

On motion by Dr. Miller, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the initial Employer Health Savings Account (HSA) deposit of a one-time \$500.00 for each newly enrolled employee choosing to participate in the employer sponsored HDHP (High Deductible Health Plan) for 2017-2018.

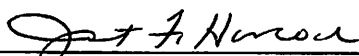
On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present granted authority to Trane to use photographs and statements from the Chairman, the Superintendent and Mr. Michael Hutson, Director of Maintenance & Finance, for promotional purposes.

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present scheduled a special called meeting on Tuesday, August 8, 2017, at 6:00 p.m. for the purpose of discussing the Superintendent's evaluation.

There being no further business, and on motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present adjourned the meeting at 7:33 p.m.



CHAIRMAN



CLERK