

MINUTES OF A REGULAR MEETING
SCHOOL BOARD OF PITTSYLVANIA COUNTY, VIRGINIA

A regular meeting of the School Board of Pittsylvania County was held in the School Administration Building, Chatham, Virginia, on Tuesday, August 9, 2016, at 6:30 p.m.

Members were present as follows: Mr. Calvin D. "Bunky" Doss, Chairman, Mr. W. Neal Oakes, Vice-Chairman, Mr. J. Samuel Burton, Mr. George V. Henderson, Dr. Charles H. Miller, Jr., Mr. Don C. Moon, Mr. R. Todd Sanders, STUDENT REPRESENTATIVES: Mr. Samuel D. Nicholson (Chatham High School), Mr. Frank C. Blevins (Dan River High School), Ms. Erin L. Mayhew (Gretna High School) and Ms. Sarah E. Goard (Tunstall High School), Dr. Mark R. Jones, Division Superintendent, and Mrs. Janet F. Hancock, Clerk of the Board.

Mrs. L. Ann Cassada, Assistant Superintendent for Support Services, Dr. Jeffrey B. Early, Assistant Superintendent for Operations, Dr. Lillian D. Holland, Assistant Superintendent for Administration, and Ms. B. Teresa Petty, Assistant Superintendent for Instruction were present.

The Chairman called the meeting to order.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present convened a closed meeting session pursuant to the Virginia Freedom of Information Act for the following purposes:

1. to discuss personnel matters under Section 2.2-3711(A)(1) of the Code of Virginia; in particular: staff appointments, resignations, leaves, and assignments;
2. to discuss student matters under Section 2.2-3711(A)(2) of the Code of Virginia; in particular: student admission/discipline;
3. to discuss and consider the acquisition of real property for a public purpose under Section 2.2-3711(A)(3) of the Code of Virginia; and
4. briefing by staff/counsel pertaining to legal matters under Section 2.2-3711(A)(7) of the Code of Virginia.

On motion by Dr. Miller, seconded by Mr. Burton, the Board by unanimous vote of all members present recessed the closed session, returned to open session and adopted the following certification:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Pittsylvania County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Pittsylvania County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

VOTE: Ayes: Mr. Burton, Mr. Doss, Mr. Henderson, Dr. Miller, Mr. Moon
Mr. Oakes and Mr. Sanders
Nays: None

John F. Harold
Clerk, Pittsylvania County School Board

August 9, 2016
DATE

On motion by Mr. Burton, seconded by Mr. Moon, the Board by unanimous vote of all members present placed an expelled student on a long-term suspension through November 2, 2016, and will readmit to the appropriate school on November 3, 2016.

On motion by Mr. Burton, seconded by Dr. Miller, the Board by unanimous vote of all members present upheld the decision of the Disciplinary Committee for a student from Dan River Middle School.

On motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present upheld the decision of the Disciplinary Committee for a student from Gretna High School.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the agenda as presented. The following items had been added after the agenda was mailed: Under New Business: Item 10.3 – Service Authority Request for School Board Support and Item 10.4 – Procurement bid for interest rates for vehicle lease purchase.

The Superintendent introduced Ms. Erin Mayhew, Student Representative from Gretna High School, and welcomed her to her first School Board meeting.

Dr. Lillian D. Holland, Assistant Superintendent for Administration, introduced the following new employee for 2016-2017:

Mr. James Harper, Teacher at the Career & Technical Center

Under the consent agenda and on motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present approved the following items:

1. The Board approved the minutes of July 12, 2016 (Regular Meeting), July 12, 2016 (Special Meeting), and July 25, 2016 (Special Meeting) as provided to members.
2. The financial report for the Regular School Budget for August 9, 2016, was accepted and authorization was given for payment of bills as follows:

<u>FUND</u>	<u>WARRANT NUMBERS</u>	<u>AMOUNT</u>
Regular Fund	141453 – 141677	\$ 864,180.23
Payroll (Regular & Cafeteria)	141494 – 141498 (checks) 237202 – 237725 (vouchers)	\$ 1,285,538.31
Cafeteria Fund	14683– 14725	\$ 30,555.97

3. The Board approved the following overnight field trips:

SCHOOL(S)	ACTIVITY	LOCATION	DATES
Chatham High	FFA – The Big E	Springfield, MA	September 15-18, 2016
Chatham High	FFA – National Convention	Indianapolis, IN	October 18-23, 2016

4. The Board approved the biennial review of the 2012-2018 Comprehensive Plan for Pittsylvania County Schools as presented.

5. The Board accepted a donation of \$6,000.00 from the Fraternal Order of Eagles for Dan River High School to be used to purchase a new football practice sled.

The Board recognized the following students as winners in the State FFA Competition:

- Ricardo Luck, Chatham High School (State Champion in the FFA Job Interview Career Development Event)
- Logan Mills, Chatham High School (Placed 2nd in the State FFA Creed Speaking Career Development Event)

The Board recognized the following students as winners in the National SkillsUSA Competition:

- Jacob Wray, Tunstall High School (CNC Milling Specialist Competition) – placed 28th in nation and received a \$1,000 scholarship from Gene Haas Foundation
- Quin Motley, Chatham High School (CNC Technician Competition) – placed 10th in nation and received a \$1,000 scholarship from Gene Haas Foundation
- Collen Whitney, Chatham High School (CNC Turning Specialist Competition) – placed 7th in nation and received a \$1,000 scholarship from Gene Haas Foundation
- Ryland Bagbey, Tunstall High School (Industrial Motor Controls Competition) – was a silver medalist as the 2nd place winner in nation and received many prizes totaling over \$2,000.00
- Amaia Jones, Dan River High School (Job Skill Demo A Competition) – placed 4th in nation
- Traniece Stephens-Broadnax, Dan River High School (Job Skill Demo Open Competition) – placed 5th in nation

The Board recognized the following schools and programs:

- Chatham Elementary School, Union Hall Elementary School and Tunstall High School received the 2016 Virginia Index of Performance (VIP) Award for Advanced Learning and Achievement.
- The Precision Machining Program at the Pittsylvania Career & Technical Center was the recipient of the State Creating Excellence Award.

The Board also recognized the Division as the recipient of the Virginia Tiered Systems of Supports (VTSS)/Positive Behavioral Interventions and Supports (PBIS) Virginia Department of Education Trailblazer Award. Appreciation was expressed to Ms. L. Ann Cassada, Assistant Superintendent for Support Services, Ms. B. Teresa Petty, Assistant Superintendent for Instruction, and their departments for their hard work with this program.

Mr. Henry Walker, teacher at Chatham High School and President of the Pittsylvania Education Association (PEA), addressed the Board. He expressed appreciation to the individuals participating in the New Teacher Orientation and to Mr. Burton for agreeing to serve as the liaison with the PEA. He provided three (3) requests for the Board: review the health care product from the Virginia Human Resources Team when information is provided to determine feasibility, keep employees informed relative to the compensation study that is being conducted and continue to educate and train employees.

Mr. Troy Simpson, Chairman of the Pittsylvania Career & Technical Education Advisory Council, presented the annual report of the Council to the Board. He provided an overview of the accomplishments of the Career & Technical Education students and programs and presented the following recommendations for the 2016-2017 school year:

1. Provide full funding for the career and technical education and adult education budget as submitted by the director of these programs.
2. Work to increase the funding for CTE consumable allocations during the next budget process. This adjustment will allow our teachers to be funded similarly to other programs in the region.
3. Work to increase dual-enrollment opportunities for similar classes offered by the community college system.
4. Provide support to expand opportunities for students in Health Occupations – Nursing Assistant, Emergency Medical Technician, and Technology Programs at Pittsylvania Career and Technical Center.
5. Provide support to revitalize the Horticulture Program at the Pittsylvania Career and Technical Center to provide opportunities for students seeking this pathway.
6. Work to enhance and expand the facilities at the Pittsylvania Career and Technical Center to help promote and increase opportunities for our students.
7. Provide support to educate everyone about the importance of CTE.
8. Provide support and funding for additional CTE teachers in the middle schools and high schools to support the increasing enrollment.
9. Work to provide funding for Industry Certifications that will be required of all students graduating with a standard diploma.

10. Work to increase the awareness of the importance of Career and Technical Education and the programs offered to the students in Pittsylvania County.
11. Provide support to Career and Technical Education Programs to ensure students are College and Career Ready with the skills and knowledge to be successful.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present accepted the report from the Pittsylvania Career & Technical Education Advisory Council with recommendation to be forwarded to appropriate staff for review and possible consideration.

Dr. Jeff Early, Assistant Superintendent for Operations, provided information relative to a new process for visitor identification in the schools. An update to the IDENT-A-Kid program is being implemented using end of year funds and a donation from It's All About the Kids (IAATK). This update includes a driver's license scanner which will allow school staff to scan a driver's license that checks a national database for child or sexual predators. The scanner will be used to ensure the safety of students. A question was raised about the possibility of using this scanner for background checks. Dr. Holland and Dr. Early will review this possibility.

Dr. Jeff Early, Assistant Superintendent for Operations, provided a report of the Information Technology projects that have been completed. These projects included replacement of administrative computers, computer projects, teacher computers and damaged switching at Tunstall High School; moving the website to a more robust hosting company to ensure sufficient bandwidth for division needs; and the installment of new computer lab at Gretna Middle School, new computers for special education classroom, equipment for IDENT-A-Kid, security cameras at the high schools, cafeteria computers, library computers, new hardware to support VOIP phone system and accounting service, new wireless application, and various hardware, printers, smartboards and projectors at the schools. Upcoming projects for the school year include supporting the Kindergarten-Grade 2 initiative for at least 2 computers in each classroom, installing a new lab at Mt. Airy Elementary School and the Regional Alternative School, new computers for the pre-school program, installing wireless connections for the Kindergarten-Grade 2 wings in the elementary schools and replacing the middle school teacher computers.

Mr. Mike Hutson, Director of Maintenance & Facilities, provided an overview of the summer projects completed by the Maintenance Department. These projects included the following:

- Roof replacements at Chatham Elementary and the Educational & Cultural Center
- Replacement of the underground potable water tank and installation of a new above ground system with booster pumps at Mt. Airy Elementary School
- Additional parking added, reinstallation of the Arch sign and reworked a ramp going over to the football bleachers at Dan River High School
- Additional parking added and review of cost for repair of the Greenhouse at Tunstall High School
- Completed the gym restroom/storage area at Kentuck Elementary School (this is the first of the elementary schools projects in collaboration with the Pittsylvania Parks & Recreation Department)

- Treated the field house for termites and obtaining prices for roof replacement on the field house at Gretna High School
- Under the Trane Performance Contract, the replacement of the controls in all of the middle schools has been completed. Also, the LED lighting upgrades have been completed at six (6) schools: Chatham High School, Chatham Middle School, Gretna High School, Gretna Middle School, Tunstall High School and Tunstall Middle School. The punch lists for these six (6) schools has been completed. The work for Dan River High School and Dan River Middle School will begin soon. The outside lights was upgraded at Chatham and Gretna area elementary schools.
- There were other smaller projects completed throughout the schools which included painting, carpeting, tiles and other items as requested by the individual schools.

Mr. Hutson also reminded the Board to remember the needs for funding for maintenance and facilities as budget discussions begin.

The following desk reports were provided to the Board members:

- 2016-2017 opening activities
- 2016-2017 salary schedules
- Elementary/middle schools summer program
- Secondary schools summer program
- Sick Leave Bank Annual Report
- Career & Technical Education Certification Summary for 2015-2016
- Children's Services Act (CSA) Program Audit

The Chairman asked about the Children's Services Act (CSA) Program Audit. He indicated that there was an area of concern in the audit which indicated that the school division was not spending enough money. Earlier, the school division was cited for spending too much money for educating the students and trying to keep them in school.

Mrs. L. Ann Cassada, Assistant Superintendent for Support Services, provided an overview of the audit. She indicated that the audit was very positive. She also explained that the money had not been spent at this time because there had been no clear direction from the State on how the funds may be used. As soon as these specific directions are received, the school division will spend the funding appropriately.

The Superintendent reported the following information:

- An overview of the school division's demographics, standards of learning testing results and accreditation was provided.
- An issue occurred with the direct deposit of checks for 10-month and 11-month employees for the July 29, 2016, payroll. An explanation of the issue was provided along with steps taken to reconcile the problem.

- Appreciation was expressed to staff for working hard to ensure everything was in place to begin the school year for students on August 10, 2016.
- The Board members were reminded of the following upcoming VSBA conferences:
 - Legislative Advocacy Conference, September 15, 2016, Doubletree by Hilton, Charlottesville, Virginia
 - VSBA Annual Convention, Williamsburg Lodge, Williamsburg, Virginia, November 16-18, 2016

There were no unfinished business items.

Mr. Mark Moore, Director of the Pittsylvania County Parks & Recreation Department, provided an updated on the playgrounds, walking tracks, restrooms and parks at the middle schools. Three of the playgrounds have been completed as of this date. He also presented recommendations for the naming of the middle school parks as follows:

- Chatham Middle School – Cavalier Park
- Dan River Middle School – Wildcat Park
- Gretna Middle School – Hawk Park
- Tunstall Middle School – Titan Park

The consensus of the Board was to review these names for consideration at its September Board meeting.

On motion by Mr. Burton, seconded by Mr. Oakes, the Board by unanimous vote of all members present approved the new extended summer program for the EnerNOC Load Response Program as presented.

On motion by Mr. Burton, seconded by Mr. Sanders, the Board by unanimous vote of all members present granted support for the Pittsylvania County Service Authority's application for a grant to seek funding for the implementation of a water pipeline from Route 58 to Route 41 that will serve Stony Mill Elementary School, Tunstall Middle School and Tunstall High School.

On motion by Mr. Oakes, seconded by Mr. Moon, the Board by unanimous vote of all members present accepted the low bid meeting specifications for the interest rates for the vehicle lease purchase as presented. (Copy filed in Bid Book at School Board Office).

The Board returned to closed session.

On motion by Mr. Oakes, seconded by Mr. Burton, the Board by unanimous vote of all members present returned to open session and adopted the following certification:

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VOTE: Ayes: Mr. Burton, Mr. Doss, Mr. Henderson, Dr. Miller, Mr. Moon
Mr. Oakes and Mr. Sanders
Nays: None



Clerk, Pittsylvania County School Board


August 9, 2016
DATE

On motion by Mr. Sanders, seconded by Mr. Moon, the Board by unanimous vote of all members present approved the PERSONNEL CHANGES for August 9, 2016, as presented. (Copy filed in School Board Office).

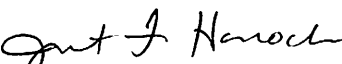
On motion by Mr. Sanders, seconded by Mr. Burton, the Board by unanimous vote of all members present waived School Board Policy KG-PC, Community Use of School Facilities, to allow a memorial service to be conducted for an employee who recently passed away.

On motion by Mr. Sanders, seconded by Mr. Burton, the Board by unanimous vote of all members present approved the requests for release from compulsory attendance based on religious exemption for seven (7) students.

There being no further business, and on motion by Mr. Sanders, seconded Mr. Burton, the Board by unanimous vote of all members present adjourned the meeting at 9:30 p.m.



CHAIRMAN



CLERK