



PITTSYLVANIA COUNTY SCHOOLS
P.O. Box 232 • 39 Bank Street S.E. • Chatham, Virginia 24531

Dr. Mark R. Jones
Division Superintendent

July 13, 2016

TO: Principals
FROM: Mark R. Jones, Ed.D., Division Superintendent
SUBJECT: HIGHLIGHTS OF ACTION TAKEN AT JULY MEETING

1. The Chairman recognized the following new employee for 2016-2017:
Ms. Lari Scruggs, Teacher at Gretna High School
2. The Board accepted a donation of \$5,000.00 from It's All About the Kids (IAATK) to be used toward the purchase of Ident-A-Kid software for the school system.
3. The Board approved the following overnight field trips

SCHOOL(S)	ACTIVITY	LOCATION	DATES
Tunstall High	Cheer Camp	NCSU, Raleigh, NC	July 22-24, 2016

4. The Board approved the vendors for the 2016-2017 school year as presented.
5. The Board designated Dr. Jeff Early, Assistant Superintendent for Operations, as the compliance officer for Section 504 and Dr. Lillian D. Holland, Assistant Superintendent for Administration, as the compliance officer for the Title IX.
6. The Board recognized the following students as winners of The Bass Federation (TBF) 2016 Virginia State Championship Fishing Competition.
 - Landon Siggers, Tunstall High School
 - Jacob Johnson, Tunstall High School
7. The Board recognized the following student as a State Track Winner:
 - Kwalee Witcher, Chatham High School
8. The Board recognized Mr. Jason Ince, teacher at Chatham High School, as the 2016 Chamber of Commerce Educator of the Year. A "Teacher of the Year" watch, donated by Herff-Jones, was presented to Mr. Ince.

9. Mr. Ronald Emerson, Retired JROTC Instructor, and LTC David King, JROTC Instructor at Tunstall High School, made a special presentation to Dr. Mark Jones, Division Superintendent. Dr. Jones received the Rappel Tower Completion Certificate, JCLC Eagle Support Award and summer camp pin. He received an honorary Cadet Colonel award from the Tunstall High School Trojan Battalion. Mr. Brian Boles, Principal of Tunstall High School, also received the Rappel Tower Completion Certificate.
10. There was no report from the Pittsylvania Education Association.
11. Mrs. Tracey R. Worley, Director of Finance, provided information relative to the 2015-2016 budget summary and requested a carryover of \$2.9 million of 2015-2016 funds for designated expenses as provided.

The Board approved the carryover of 2015-2016 funds as presented for submission to the Board of Supervisors for approval.

12. Mrs. Worley also provided the health and dental insurance rates for the 2016-2017 school year. A new plan option with a Health Savings Account (HSA) will be provided for employees wishing to participate. Informational meetings about the new option will be held in August for interested employees.
13. The Superintendent reported the following information:
 - The 2016-2017 Student Representatives were introduced. Appreciation was expressed to the students for their willingness to serve.
 - Appreciation was expressed to the Gene Haas Foundation for providing scholarships for the high schools (\$5,000 for each school) and the Pittsylvania Career & Technical Center (\$15,000). These scholarships will be provided to students attending Danville Community College and participating in the Precision Machining Program.
 - A copy of the Capital Improvement Plan for the school division was provided. The Board and staff will need to look at areas that need improvement.
 - The Summer School Graduation ceremony will be held on July 21, 2016, at 6:00 p.m.
 - The Board members were reminded of the following upcoming VSBA conferences:
 - 2016 VSBA Conference on Education, Richmond Marriott, Richmond, Virginia, July 19, 2016
 - Legislative Advocacy Conference, September 15, 2016, Doubletree by Hilton, Charlottesville, Virginia

14. The Board approved the second and final reading of the following School Board Policies:
- BDC, Closed Meetings
 - BDDH-PC (also KD-PC), Public Participation at School Board Meetings
 - DJ-PC, Small Purchasing
 - EBB, Threat Assessment Teams
 - EBCB, Safety Drills
 - GBL, Personnel Records
 - GBMA, Support Staff Grievances
 - GBMA-R, Procedure for Adjusting Grievances for Support Staff
(DELETE POLICY)
 - GC-PC, Professional Staff
 - GCPF, Suspension of Staff Members
 - GDG-PC, Support Staff Probationary Period
 - IA, Instructional Goals and Objectives
 - IAA, Notifications of Learning Objectives
 - IGAH, Family Life Education (FLE)
 - IGAI, Character Education
 - IGBG-PC, Homebound, Correspondence and Alternative Means of Instruction
 - IHB, Class Size
 - IKEB, Acceleration
 - IKFA-PC, Locally Awarded Verified Credits
 - JJAC, Student-Athlete Concussions During Extracurricular Activities
 - JO-PC, Student Records
 - JRCA, School Service Providers' Use of Student Personal Information
(NEW POLICY)
 - KBA, Requests for Information
 - KBA-R/KBA-F1, Requests for Information / Requests for Public Records
 - KD-PC/KD-PC-R (also BDDH-PC), REGULATION - Public Participation at School Board Meetings / POLICY - Public Participation at School Board Meetings
 - LC, Charter Schools
 - LI, Relations with Educational Accreditation Agencies
15. The Board approved the budget amendments for 2015-2016 for division and cafeteria funds as presented.
16. The Board approved the categorical transfers for 2015-2016 as presented.
17. The Board authorized the application for the 2016 National School Lunch Program Equipment Assistance grant.
18. The Board authorized the application for the School Security Equipment grant.

19. The Board approved the continuation of the school food service product contracts under the roll-over contract agreements for food, milk, paper products, produce and chemicals.
20. The Board waived the first reading and grant final approval for the following School Board Policy:
 - JN-PC, Student Fees, Fines and Charges
21. The Board approved the membership of the 2016-2017 Sick Leave Bank Committee as follows:
 - Dawn Perkins, Payroll
 - Donald Yard, Guidance Counselor at Chatham Middle School
 - Jessica Jones, PEA Representative
 - Carolyn M. Harris, Principal of Union Hall Elementary School
 - Peggy Saunders, School Nurse Coordinator
22. The Board approved the offer of an employer-sponsored hybrid 403(b) retirement plan and adopted a resolution to allow eligible employees to direct hybrid voluntary contributions to an employer-sponsored hybrid 403(b) retirement plan.
23. The Board approved the Request for Special Project for Dan River High School to install an 8' X 8' platform three (3) feet off of the ground with railings for safety to allow opponents to video games.
24. The Board approved the Memorandum of Agreement with Big Brothers/Big Sisters of Danville Area.
25. The Board adopted the resolution for opening and maintaining a checking account for Chatham Middle School.
26. The Chairman appointed the following members to serve on the 2017-2018 Budget Committee:
 - Mr. Sanders, Chairman
 - Mr. Henderson
 - Mr. Moon
27. The Board approved the initial Employer Health Savings Account (HSA) deposit of \$500.00 for each participating employee using funds from the operating carryover.
28. A Special School Board Meeting was scheduled on Monday, July 25, 2016, at 6:00 p.m.
29. The Superintendent informed the Board that information had been received from the Governor's Office relative to revenue projections being less than expected. The Governor has put the 2% salary increase on hold and will review in September. Staff has reviewed the budget and feels that contracts and salaries should remain intact for Pittsylvania County Schools. The Board was in agreement.