

**DESCRIPTION OF HOW SCHOOL WILL IMPLEMENT REQUIRED SCHOOL
PARENTAL INVOLVEMENT POLICY COMPONENTS**

Kentuck Elementary School

2010-2011

1. Kentuck Elementary School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1112 of the ESEA:

- a. We will establish a Parent Advisory Council Membership.*
- b. We will appoint a chairperson, who is a parent, to lead the Parent Advisory Council.*
- c. The council will meet the first six weeks of the new school year.*
- d. Parents will be joint participants in establishing dates for Parent/Teacher Organization meetings (PTO).*
- e. Parents will also take part in coordinating Title I Parent Nights, Accelerated Reader Events, 100 Book Club Events, Book Buddies Events, Book Fair Events, and Fund Raisers.*
- f. Virginia Preschool Initiative Parent Involvement Activities*

2. Kentuck Elementary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- a. Parents are mailed the Standards of Learning Scores of their child yearly.*
- b. Parents are mailed information of school choice and school achievement in comparison to other schools in the district.*
- c. The school improvement plan is available in the school office for every parent to view.*

3. Kentuck Elementary will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- a. Two Title I Parent nights are planned for the school year. The staff of Kentuck Elementary supports these events by running a booth or helping with decorating, food, or clean up.*
- b. The technology teacher provides slide shows, microphones, and other technical support for Title I Parent nights.*
- c. Kentuck Elementary provides support for events during the school day. We participate in Read for the Record, Read Across America, Drop Everything and*

Read (DEAR), and Virginia Read Aloud to a Child Week. Parents are invited into the school to read to a class or with their child.

4. Kentuck Elementary will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

- a. *Book Buddies*
- b. *JROTC members*
- c. *Tomorrow's Teachers from Dan River High School*
- d. *Visiting Authors*
- e. *Handicapped Preschool Program*
- f. *Preschool Program*
- g. *100 Book Club*
- h. *Accelerated Reader*
- i. *Title I Parent Nights*
- j. *DEAR Reading*
- k. *Read for the Record*
- l. *Read Across America*
- m. *Virginia Read Aloud to a Child Week*
- n. *PTO Meetings*
- o. *Secret Santa Shop*
- p. *Jump Rope for Heart*
- q. *American Diabetes Walk*
- r. *Handicapped Pre-K Program*
- s. *Pre-K Program*

5. Kentuck Elementary will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Decisions will be made at Parent/Teacher Organization Meetings (PTO) about dates of events. The floor will be open to comments from parents concerning the schools academic progress and parent involvement opportunities. The Title I staff, the principal, assistant principal, and parents will discuss changes to these dates or programs.

6. Kentuck Elementary will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

Title I Polar Express Night will be in December. Parents will read to their children, receive a free book,, and have refreshments. The floor will be open for parent questions.

Title I Read Around the World will be in April. Parents will read to their children, receive a free book,, and have refreshments. The floor will be open for parent questions.

There are four PTO meetings during the school year where parents can voice their opinions of the school programs and curriculum.

Parent Teacher Conferences are held twice a year and as requested by the parents or teachers to address specific questions from the parents.

Open House is offered the week before school begins for parents to ask questions and find out information about the school and school curriculum.

The Pittsylvania County Web site has information about the school curriculum and a web site for parents and teachers to go to to help with homework needs.

Programs are provided for parents who need financial support for school supplies and field trips.

Pre-K Program has Parental Involvement activities planned at least once a month. Most of the activities are Make and Take workshops. Below is a list of some of the activities;

High Scope Curriculum Workshop—The curriculum is explained to the parents and the parents are trained on how to interact with their child.

They also engage in activities from the Key Development Indicators.

Parents are involved in field trips, Pumpkin Carving, T shirt painting, Christmas parties, and Winter Wonderland Houses

Literacy Workshop—Two books are given to each family. They are donated by the Federal Literacy Department

Math Curriculum Workshop

Transitional Workshop—A kit with Kindergarten SOLS and other learning materials is given to each child.

- B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Pittsylvania County conducts GED programs for parents who did not graduate from High School.

Title I has a parent night where the reading and math programs at our school are discussed and modeled for the parents so that they are familiar with the manipulatives and vocabulary used in teaching their children.

- C. The school will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Kentuck Elementary encourages all parents and guardians to attend PTO meetings. There are door prizes given out at each meeting and usually a grade level will perform. Teachers are encouraged to attend.

There is also a Title I informational booklet that the school purchased which explains the Title I program to teachers as well as parents as to the expectations of the parental involvement program of Title I.

The school improvement plan has a community relations component which encourages parent and community involvement through various programs listed in #4 of the Parental Involvement Policy.

- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Kentuck Elementary school has a preschool and handicapped preschool program which provides support to low income families whose children need intervention. The teachers and administrators work closely with these families to promote literacy and communication skills.

In the back of the library there is a section of parent resources. There are collections of books for parents to take home to read with their child.

The guidance counselor and school psychologist are available to address parent needs.

The Book Buddies program is conducted with parent volunteers. They help struggling readers in first grade to review basic phonics and phonemic awareness skills.

There is additional instruction for students learning English as a second language (ESL). A certified ESL teacher is available.

- E. The school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

The PAW print is a weekly news letter sent home with each student on Fridays. The letter highlights programs and concerns related to the curriculum or the day to day activities of the school from that past week.

When special parent nights are planned, a flyer will be sent home with the students announcing the time and place of the event.

The special parent events will also be announced at PTO meetings and through posters displayed in the school hallways.

DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Kentuck Elementary Parental Involvement Policy will include additional paragraphs listing and describing other discretionary activities that the school, in

consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

Title I teachers, faculty, and staff will develop a DVD about Title I, showing the various components of the school wide Title I Program.

Parents have access to the Pittsylvania County School (PCS) website to stay abreast of Kentuck's webpage and educational sites of interest for the benefit of the family.

The school's newsletter, "Paw Print," has information to keep parents in the know of what is going on throughout the week.

Teachers can contact parents to volunteer in their classroom on an as needed basis.

Parents serve on the School Improvement Plan committees that include the Literacy Plan and Literacy Intervention Plan. They are actively involved in speaking out on what training or workshops educators need to attend in order to benefit them professionally to help the children.

Literacy training for parents and grandparents is provided from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.

Parents and grandparents are trained by the Book Buddies Coordinator and an experienced grandparent for the Book Buddies Tutorial Program.

Funds were available for child care services to enable parents to participate in school-related meetings and training sessions. (Title I Parent Nights and Parent-Teacher Conferences)

Title I funding is available for training parents to enhance the involvement of other parents.

In order to maximize parental involvement and participation in their child's education; Open House, Parent Teacher Conferences, District Parent Advisory Council Meetings, Title I Parent Nights, and PTO activities are arranged at different times (morning, during the day, and evenings) in an attempt to accommodate all parents.

AlertNow is used to inform parents of school related activities and concerns.

The Virtual School Program allows in-home conferences between teachers and other educators.

Parent Portal is available for parents to go online to access their child's grades throughout the year. Principals can also post daily messages for parents.

PCS is looking at a new resource to provide greater technology training for staff, students, and parents. Atomic Learning (www.AtomicLearning.com) provides innovative training tutorials on over 110 of the most commonly used software applications and other technology resources and is available 24 hours a day, seven days a week. Atomic Learning helps faculty, staff, students, and students' families quickly and easily learn about technology whenever and wherever internet access is available. It's perfect for classroom training, faculty and staff development, and for individuals learning at their own pace. Information regarding free home access for students and their parents will be distributed to students in early October.

The Parent Teacher Organization is used as the school's Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A program. Booklets for parents published by The Parent Institute, entitled "25 Ways Parents Can Read With Children...and Help Them Do Better in School" and "Schoolwide Title I Programs – A guide for parents" published by Channing Bete Company will be available for parents to take home.

Teachers for Tomorrow and BETA Club students, both of Dan River High School; Piedmont Internal Medicine Staff; Nestlé's; Dan Valley Foods; Kentuck Missionary Baptist Church; Ringgold Baptist Church; Piedmont Governor's School for Mathematics, Science and Technology; and interested community families provide support for parental involvement activities under section 1118 as parents may request.

ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by,

- Agenda of the meeting
- Attendance (Sign-In) Sheet
- Minutes of Meeting

This policy was adopted by Kentuck Elementary School on and will be in effect for the period of 2010-2011. The school will distribute this policy to all parents of participating Title I, Part A children on or before December 4, 2010.

(Signature of Principal)

(Date)

SCHOOL-PARENT COMPACT

Kentuck Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2009-2010.

School Responsibilities

1. Kentuck Elementary School will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

- a. Teachers will meet all state requirements for licensure and will be endorsed to teach in areas of instruction within their employment.*
- b. Teachers will follow state guidelines for instruction of the Standards of Learning while utilizing the Pittsylvania County Pacing Guide, Scope and Sequence, and the Curriculum Framework.*
- c. Teachers will be given the opportunity to participate in workshops and conferences throughout the school year which may enhance classroom instruction and the learning environment.*
- d. Teachers will be involved in staff development activities as indicated on specific dates on the school calendar.*
- e. Fieldtrips, guest speakers, and special presentations will be used at selected times to enrich the learning environment.*
- f. Bi-weekly assessment data will be used to identify target areas for remediation.*
- g. Supportative remediation will be given to students as needs are identified.*
- h. Teachers will employ data driven strategies in the classroom to ensure an effective learning environment.*
- i. For additional instruction, a certified ESL teacher will be available for students learning English as a second language (ESL).*

2. Kentuck Elementary School will hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Conferences will be held at posted times in the fall and spring.

- 3. Kentuck Elementary School will provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:**
 - a. Report cards are sent home at the end of each 6-week marking period.*
 - b. Progress reports are sent home at the mid-point of each 6-week marking period.*
 - c. Weekly folder of student work is sent home.*
 - d. Parents are mailed the Standards of Learning Scores of their child yearly.*

- 4. Kentuck Elementary School will provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:**
 - a. Consultation may be scheduled at a mutually agreeable time either before or after regular school hours.*
 - b. Consultation may be scheduled during the teacher's planning period.*
 - c. Consultation may be scheduled during the school day with authorization by the principal to ensure class supervision.*
 - d. Parents may choose to leave a telephone number for the teacher to call for a phone consultation.*
 - e. Parent-teacher conference evenings are scheduled at posted times in the fall and spring.*

- 5. Kentuck Elementary School provides parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**
 - a. Book Buddies Events*
 - b. Visiting Authors*
 - c. Title I Parent Nights*
 - d. DEAR Reading*
 - e. Read for the Record*
 - f. Read Across America*
 - g. Virginia Read Aloud to a Child Week*
 - h. Fieldtrip chaperons*
 - i. Accelerated Reader Events*
 - j. Book Fair Events*
 - k. Fund Raisers*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- a. Monitoring attendance.*
- b. Making sure that homework is completed.*
- c. Monitoring amount of television my children watch.*
- d. Volunteering in my child's classroom.*
- e. Participating, as appropriate, in decisions relating to my children's education.*
- f. Promoting positive use of my child's extracurricular time.*
- g. Staying informed about my child's education and communicating with the school by promptly reading all notices from the school either received by my child or by mail and responding, as appropriate.*
- h. Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

Student Responsibilities

I, as student, will share the responsibility to improve my academic achievement and achieve the State's high standards. Specifically, I will:

- a. Do my homework every day and ask for help when I need to.*
- b. Read at least 30 minutes every day outside of school time.*
- c. Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

Additional Required School Responsibilities

Kentuck Elementary School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.

3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities

To help build and develop a partnership with parents to help their children achieve the State’s high academic standards, Kentuck Elementary School will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State’s Committee of Practitioners and School Support Teams.
2. Notify parents of the school’s participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the ESEA’s written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

_____	_____	_____
School	Parent(s)	Student
_____	_____	_____
Date	Date	Date