

October 2016



Month of the Young Adolescent
Computer Learning Month
National Book Month

SUN MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SAT

FAMILY LIFE:

CES	Grade 4	October 3-5 PM
	Grade 5	October 3-6 PM
DRMS	Grades 6-8	October 19-28
HES	Grade 4	October 11-14 AM
	Grade 5	October 11-17 AM
MAES	Grade 4	October 11-14 PM
	Grade 5	October 11-17 PM
UHES	Grade 4	October 3-5 AM
	Grade 5	October 3-6 AM

PALS SCREENING
Grades PK-K
Ends October 19
Data due
October 21

Fall Writing SOL Testing Window
High Schools
October 17-24

Character Word of the Month
HONESTY

3 911 Pager Test @ 9:00
SRC Misc. Statistics due to T. Finney
PALS Data due (Gr. 1-3)
Report Cards to be distributed
School Board Disciplinary Committee – 6:00 (closed)

4 Absentee Reports due to Payroll
Travel Reimbursement due to K. Wade by 12:00

5 Employee of the Week Recognition due to K. Clifton (CMS, THS, SMES)
Accounts Payable Cut-off due to K. Wade by 12:00
Due to T. Wilkerson:
Pesticide Application Report
Fire Drill Report
Lockdown Drill Report
Due to T. Finney:
Principal's Monthly/Term Report (August & September)
Due to J. Hancock:
Log of Criminal Incidents
Concussion Training Log
Concussion Reporting Log
Due to B. Clay:
Spec. Ed. Asst. Time Sheets
Homebound/Homebased Time Sheets & Travel

6 PEA Mtg. @ 4:00

7 Academic Review (SMES, TMS, THS, CHS)

Workkeys Testing October 3-7

Fall SRC Correction Window by Schools October 3-7



10 Holiday for students & teachers

11 Learnfare Report due to M. Miller by 12:00
School Board Mtg. – 6:30 (closed)
7:00 (open)

12

13 Principals' Meeting – 9:30
Instructional Principals' Mtg. – 1:00

14 Progress Reports (Regular & IEP) to be distributed
Academic Review (SSES, DRHS, TSES)
Due to T. Finney:
Training Funds
Gifted Time Sheets
Due to C. Beck:
Title I PK Payroll
Due to J. Eaton:
VPI Time Sheets
Due to A. Adams:
SOL Remediation & Reim.
PALS Time Sheets
Due to T. Sease:
ESL Tutor Time Sheets



Columbus Day



National School Lunch Week/Teen Read Week

17 CoHort Training #1 – ECC/TC 8:30 (R. Haymore)
Instructional Assistant Principals' Meeting – SBO Boardroom 9:30-11:30
National Boss' Day

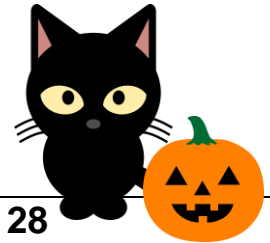
18 CoHort Training #2 –ECC/TC 8:30 (R. Haymore)
Salary Taskforce Mtg. - SBO Boardroom @ 10:00
Gifted Advisory – SBO Boardroom @ 3:00 (T. Petty & C. Hairston)

19 PSAT Testing – Grade 10
SAT Online Pilot – Grade 11



20 Earthquake Drill @ 10:20
Spec. Ed. Staff Mtg. (Psychs) –ECC RM 2 @ 9:00 (R. Haymore)
Spec. Ed. Staff Mtg. (Therapists)-ECC RM 2 @ 1:30 (A. Cassada)
Travel Reimbursement due to K. Wade by 12:00
Advisory Council for Minority Concerns –SBO @ 3:00
All Payroll Submissions due to Payroll

21 Academic Review (CES, UHES, PCTC, STEM)
PALS data due
Accounts Payable Cut-off due to K. Wade by 12:00



FALL WRITING SOL TESTING WINDOW HS (October 17-24)
Character Counts Week/American Safe Schools Week/National School Bus Safety Week

24 Fall Writing SOL Testing Window Ends

25 Overnight Field Trip & School Board Recognition Forms due to T. Petty

26 Red Ribbon Week Oct. 23-31

27 School Board Agenda Planning Mtg. – 9:00

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Nov. 1

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