



# November 2016



SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT												
	<p><b>Mid-year MAP Assessment Testing Window (PK-8)</b> Nov. 21-Dec. 21</p> <p><b>PowerSchool Assessment &amp; Analytics (IA) Posttest (HS-1<sup>st</sup> Semester)</b> Nov. 7- Dec. 16</p>	<p><b>1</b> Title I District Parent Advisory Council Mtg. – 10:00 (J. Eaton) Calendar Committee Mtg. – SBO Boardroom @ 2:00 VAAP – ECC RM 2/Library 2:00-4:00 (R. Haymore)</p>	<p><b>2</b> Fall Non-Writing SOL Training for HS &amp; MS Counselors (CMS, GMS, TMS)-ECC/TC 10:30-12:30</p>	<p><b>3</b> SNA-VA Mini Mtg. @ Westwood Middle (Danville) Registration - 3:00 Meeting – 4:00 PEA @ 4:00</p>	<p><b>4</b> Last Day of Marking Period Students dismissed @ 1:00 Teacher Workday pm <u>Due to J. Hancock:</u> Log of Criminal Incidents Concussion Training Log Concussion Reporting Log <u>Due to T. Finney:</u> Principal's Monthly &amp; Term Report (Aug., Sept., Oct.) <u>Due to T. Wilkerson:</u> Pesticide Application Report Fire Drill Report Lockdown Drill Report <u>Due to B. Clay by 12:00:</u> Spec. Ed. Assistant Time Sheets Homebound Time Sheets &amp; Travel Absentee Reports due to Payroll SEAC – ECC RM 2 @ 9:30 (B. Sandidge)</p>													
		<p><i>Character Word of the Month</i> <b>Respect</b></p>		<p><b>NOTE:</b> <b>PAYROLL</b> <b>DUE</b> <b>NOV. 17</b></p>														
		<p><b>FAMILY LIFE:</b></p> <table border="0"> <tr> <td>CMS</td> <td>Grades 6-8</td> <td>Nov. 28-Dec. 7</td> </tr> <tr> <td>GES</td> <td>Grade 4</td> <td>Nov. 16-21</td> </tr> <tr> <td></td> <td>Grade 5</td> <td>Nov. 16-22</td> </tr> <tr> <td>GMS</td> <td>Grades 6-8</td> <td>Nov. 1-3. 7. 9-11. &amp; 14</td> </tr> </table>		CMS	Grades 6-8	Nov. 28-Dec. 7	GES	Grade 4	Nov. 16-21		Grade 5	Nov. 16-22	GMS	Grades 6-8	Nov. 1-3. 7. 9-11. & 14			
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	<p><b>7</b> 911 Pager Test @ 9:00 Employee of the Week Recognition due to K. Clifton (ECC, TSES) PK Annual Planning Committee – BES @ 9:00 (J. Eaton) Travel Reimbursement due to K. Wade by 12:00</p>	<p><b>8</b> Division Staff Development Day School not in session for students Accounts Payable Cut-off due to K. Wade by 12:00 School Board Mtg. – 6:30 (closed) 7:00 (open) <i>Election Day</i></p>	<p><b>9</b> ParaPro Assessments – ECC @ 9:00 Grades Entered in PowerTeacher by 5:00</p>	<p><b>10</b> Principals' Mtg. - 9:30 Instructional Principals' Mtg. - 1:00</p>	<p><b>11</b> Learnfare Report due to M. Miller by 12:00</p>													
				<p>VETERANS DAY</p>														
	<p><b>14</b> Report Cards to be distributed <u>Due to T. Finney:</u> Training Funds Gifted Time Sheets <u>Due to C. Beck:</u> VPI Time Sheets Title I Payroll <u>Due to A. Adams:</u> SOL Remediation PALS Time Sheets <u>Due to T. Sease:</u> ESL Tutor Time Sheets</p>	<p><b>15</b> Instructional Assistant Principals' Mtg. - 9:30-11:30 Cohort Training (I-Y) – ECC/TC 8:30 (all day) (R. Haymore) Travel Reimbursement due to K. Wade by 12:00</p>	<p><b>16</b> Cohort Training (I-Y) –ECC/TC (All day- R. Haymore) Accounts Payable Cut-off due to K. Wade by 12:00</p>	<p><b>17</b> All Payroll Submissions due to Payroll by 4:30 Sped Staff Mtg. (Psychs) – ECC RM 2 @ 1:00 (R. Haymore) Sped Staff Mtg. (Therapists)-ECC RM 2 @ 9:00 (A. Cassada)</p>	<p><b>18</b></p> <p style="text-align: center;"><i>Thankful</i></p>													
<p><b>American Education Week/Geography Awareness Week/ School Psychology Awareness Week</b></p>																		
	<p><b>21</b> Teachers' Advisory Council Mtg. – 2:00 (Virtual)</p>	<p><b>22</b> Support Staff Meeting - SBO Boardroom @ 10:00 Citizens' Advisory Mtg.- 1:00</p>	<p><b>23</b> Holiday for All Personnel &amp; Students</p>	<p><b>24</b> Holiday for All Personnel &amp; Students</p>	<p><b>25</b> Holiday for All Personnel &amp; Students</p>													
			<p><i>Happy Thanksgiving</i></p>															
	<p><b>28</b></p> <p>Fall Non-Writing SOL Testing Window Opens (Ends Dec. 21) Term Graduate/Project Graduation 2<sup>nd</sup> Opportunity Writing (Ends Dec. 2)</p>	<p><b>29</b> Overnight Field Trip &amp; School Board Recognition Forms due to T. Petty</p>	<p><b>30</b></p>	<p>Dec. 1</p>	<p><b>2</b></p>													
	<p><b>Jamestown-Yorktown Presentations Elementary Schools</b> November 29 - December 9</p>																	