

February 2017

Character Word of the Month

Self-Control

School Board Appreciation Month in Virginia

SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT																					
	<p>Access for ELL Testing Through March 18</p> <p>PALS Mid-Year Assessments Grades PK-K Ends February 6 Data due February 10</p> 	<p>WorkKeys Writing Feb. 1-28</p>	<p>1 </p> <p>FAMILY LIFE:</p> <table border="0"> <tr> <td>BES</td> <td>Grade 4</td> <td>Feb. 27-Mar. 2 (PM)</td> </tr> <tr> <td></td> <td>Grade 5</td> <td>Feb. 27-Mar. 3 (PM)</td> </tr> <tr> <td>CMS</td> <td>Grades 6-8</td> <td>Feb. 13-17 & 21-23</td> </tr> <tr> <td>SMES</td> <td>Grade 4</td> <td>Feb. 27-Mar. 2 (AM)</td> </tr> <tr> <td></td> <td>Grade 5</td> <td>Feb. 27-Mar. 3 (AM)</td> </tr> <tr> <td>TSES</td> <td>Grade 4</td> <td>Feb. 1 & 2</td> </tr> <tr> <td></td> <td>Grade 5</td> <td>Feb. 3-9</td> </tr> </table>	BES	Grade 4	Feb. 27-Mar. 2 (PM)		Grade 5	Feb. 27-Mar. 3 (PM)	CMS	Grades 6-8	Feb. 13-17 & 21-23	SMES	Grade 4	Feb. 27-Mar. 2 (AM)		Grade 5	Feb. 27-Mar. 3 (AM)	TSES	Grade 4	Feb. 1 & 2		Grade 5	Feb. 3-9	<p>2 School Board Agenda Planning Mtg. – 9:00 PEA @ 4:00</p>	<p>3 Absentee Reports due to Payroll</p>	
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5	<p>6 Emergency Alert Test for schools via bus radio @ 9:00 Employee of the Week due to K. Clifton (DRMS, THS, HES) Due to T. Wilkerson: Pesticide Application Report Fire Drill Report Lockdown Report Due to T. Finney: Principal's Monthly/Term Due to J. Hancock: Log of Criminal Incidents Concussion Training Log Concussion Reporting Log Due to B. Clay by 12:00: Spec. Ed. Asst. Time Sheets Homebound Time Sheets & Travel School Board Disciplinary Committee Meeting @ 6:00 (closed)</p>	<p>7 Elementary Cafeteria Manager's Mtg. – SBO @ 1:30 Emergency Alert Test for buses only @ 3:00 Lee-Jackson Scholarship Applications/Essays due to E. Craig</p> 	<p>8 MS Cafeteria Managers' Mtg. – SBO @ 9:00 Due to K. Wade by 12:00: Accounts Payable Travel Reimbursements</p>	<p>9 HS Cafeteria Managers' Mtg. – SBO @ 9:00 Young Writers Contest entries due to B. Dawson or Anita Adams by 4:00</p> 	<p>10 Learnfare Report due to M. Miller by 12:00</p>	11																					
<p>National Skills USA Week National School Counseling Week</p>																											
12	<p>13 Grading & Reporting Committee Mtg. – SBO Boardroom @ 2:00 Due to T. Finney: Gifted Time Sheets Training Funds Project Graduation Due to A. Adams: SOL Remediation PALS Time Sheets Due to C. Beck: Title I PK Payroll Due to J. Eaton: VPI Time Sheets Due to T. Sease: ESL Time Sheets</p> 	<p>14 Title I District Parent Advisory Council Mtg. @ 10:00 School Board Mtg. 6:30 (closed) 7:00 (open)</p>	<p>15</p>	<p>16 Principals' Meeting – 9:30 Instructional Principals' Mtg. @ 1:00 Spring Writing SOL Training for School Counselors – ECC/TC 10:30-12:30 (B. Dawson) PSNA Mtg. – GHS @ 4:00</p> 	<p>17 All Payroll Submissions due to Payroll by 4:30</p> 	18																					
19	<p>20 Last Day of Marking Period (Make-up day) <i>Students dismiss at 1:00</i> <i>Teacher Workday pm</i> Instructional Assistant Principals' Meeting @ 8:30 Mandt Training from 9:00-3:30 Elementary Chorus – CES @ 1:00</p>	<p>21</p>	<p>22 Due to K. Wade by 12:00: Accounts Payable Travel Reimbursements Grades Entered in PowerTeacher by 5:00</p>	<p>23</p>	<p>24</p>	25																					
<p>National FFA Week</p>																											
26	<p>27 Report Cards Regular & IEP to be distributed</p>	<p>28 Overnight Field Trip & School Board Recognition Forms due to T. Petty</p>	<p>March 1</p>	<p>2</p>	<p>3</p>																						