
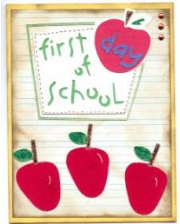




# August 2016

SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
	<b>Family Life:</b> CHS Gr. 9 Aug. 17-19 Gr. 10 Aug. 15-16 THS Gr. 9 Aug. 29-31 Gr. 10 Aug. 23-26	<b>Initial MAP Assessment Testing Window</b> Aug. 10-Sept. 16	<b>PowerSchool Assessment &amp; Analytics (Interactive Achievement) Pretest Window (Elem., MS, &amp; HS)</b> August 10-Sept. 9	<b>PALS Screening Grades 1-3</b> Aug. 24-Sept. 21 (Data due September 23)		
	<b>1 Orientation for New Certified/Licensed Personnel @ CMS 8:00-4:00</b> <b>School Board Disciplinary -6:00 (closed)</b>	<b>2 TPD</b> <b>NEW Sub Teacher Orientation @ SBO</b> 8:30, 10:30, 1:30, & 3:30 <b>NEW Nurse Orientation – ECC/TC 9:00-4:00</b> (School Nurse Coord.)	<b>3 TPD</b> <b>School Nurse Meeting – Alternative School Kitchen Area 9:00-4:00</b> (School Nurse Coordinators) <b>PCTC Open House: 1:30-6:30</b>	<b>4 TPD</b> 9:00-7:00  <b>OPEN HOUSE</b> 1-7 pm teachers 1:30-6:30 parents/students <b>GS &amp; AET 12:00-6:00</b> <b>Returning Sub Teacher Orientation –SBO Boardroom 8:30, 10:30, 1:30, &amp; 3:30</b>	<b>5 TPD (AM only)</b> <b>Due to J. Hancock:</b> Log of Criminal Incidents Concussion Training Log Concussion Reporting Log <b>Due to T. Wilkerson:</b> Pesticide Application Report Fire Drill Report Lockdown Drill Report <b>Absentee Report due to Payroll by 4:30</b> <b>All Homebound Payroll/Travel Sheets due to B. Clay by 4:30</b>	6
<b>OPEN ENROLLMENT FOR BENEFITS AUGUST 2 – SEPT. 2</b>						
<b>STAFF DEVELOPMENT &amp; NEW INSURANCE SCHEDULE</b> <b>Staff Development - August 5, 8 &amp; 9</b> <b>New Insurance Meetings on August 5 &amp; 9</b>						
7	<b>8 Division Level Staff Development Day</b> <b>Accounts Payable Cut-off due to K. Wade by 12:00</b>	<b>9 TPD</b> School Board Meeting – 6:30 (closed) 7:00 (open)	<b>10</b>  <b>Fall Membership due to T. Finney by 12:00</b>	<b>11</b> Fall Membership due to T. Finney by 12:00	<b>12</b> Fall Membership due to T. Finney by 12:00	13
14	<b>15</b> Fall Membership due to T. Finney by 12:00 <b>Due to T. Finney:</b> Training Funds	<b>16</b> Fall Membership due to T. Finney by 12:00 Returning Sub Teacher Orientation – SBO Boardroom 1:30, 3:30, & 5:30	<b>17</b> Fall Membership due to T. Finney by 12:00 NEW Sub Teacher Orientation – 10:30 & 1:30	<b>18</b> Fall Membership due to T. Finney by 12:00 Volunteer Fingerprinting – GHS 3:00-6:00	<b>19</b> Fall Membership due to T. Finney by 12:00 All Payroll Submissions due to Payroll by 4:30	20
21	<b>22</b>	<b>23</b> Accounts Payable Cut-off due to K. Wade by 12:00	<b>24</b> Volunteer Fingerprinting – SBO 11:00-2:00	<b>25</b> Volunteer Fingerprinting – THS 3:00-6:00	<b>26</b>	27
28	<b>29</b>	<b>30 Overnight Field Trip &amp; School Board Recognition Forms due to T. Petty</b>	<b>31</b> PSAT/SAT/ Khan Academy Training –(ALL High School Counselors) – SBO Boardroom 9:00 -12:00 SAT Pilot Training – (SAT Test Coordinators) ECC/TC 1:00-3:00	<b>September 1</b>	<b>2</b>	3

# DIVISION STAFF DEVELOPMENT DAYS

## AUGUST 2016

FRIDAY, AUGUST 5			
EVENT	LOCATION	TIME	LEADER
<b>DCC Dual Enrollment Meeting</b> <i>(All Dual Enrollment Teachers)</i>	PCTC Criminal Justice Room	9:00 – 11:00 am	Elizabeth Craig Angela Rigney
<b>Read Naturally Live</b> <i>(Two Teachers from each elementary school, 1 from each MS, HS &amp; ALT as assigned by Principals)</i>	STEM Academy	9:00 am – 12:00 pm	Ann Cassada Robin Haymore & Staff
<b>New Health Insurance Information Meetings</b>	Gretna High School & Dan River High School (Auditoriums)	9:00 – 10:00 am	Tracey Worley
MONDAY, AUGUST 8			
<b>PBIS TRAINING</b> <i>(School Staff)</i>	At each School Site	8:00 – 11:00 am Or 9:00 am – 12:00 pm	Teresa Petty & Staff
<b>PBIS TRAINING</b> <i>(PCTC Staff)</i>	PCTC	9:00 am – 12:00 pm	Angela Rigney
<b>Middle School Writing</b> <i>(6-8 English Teachers)</i>	SBO – Boardroom	1:30 – 3:00 pm	Elizabeth Craig Brenda Dawson
<b>Music</b> <i>(K-12 Music Teachers)</i>	PCTC	1:30 – 3:00 pm	Cedric Hairston
<b>F.A.C.T.O.R. &amp; EQUALS Math</b> <i>(Cross Categorical Teachers)</i>	ECC – Room 2	8:30 am – 3:30 pm	Robin Haymore Ketina Wright
<b>IXL Training</b> <i>(Support &amp; Gen Ed Teachers assigned by Principals)</i>	STEM Academy	1:30 pm – 3:30 pm	Bill Sandidge Daniel Tittiris
TUESDAY, AUGUST 9			
<b>PE Teachers</b> <i>(K-12 PE Teachers)</i>	CHS – E105 (Science Computer Lab)	10:00 am	Elizabeth Craig Cedric Hairston
<b>STUDY ISLAND/READING EGGS TRAINING</b> <i>As assigned by principals</i>			
<b>Study Island Refresher</b> <i>Elementary (3 per school)</i>	CMS – Grade 6 Computer Lab	8:00 – 9:30 am	Jenny Eaton Todd Sease
<b>Study Island Refresher</b> <i>Middle School (7 per school)</i>		10:00 – 11:30 am	
<b>Reading Eggs – Elementary (BES, CES, HES, MAES, UHES - 6 per school)</b>		12:30 – 2:00 pm	
<b>Reading Eggs - Elementary (GES, KES, SSES, SMES, TSES – 6 per school)</b>		2:00 – 3:30 pm	
<b>Foreign Language Textbook Presentation</b> <i>(All F.L. Teachers)</i>	CHS – Cortez Lab	9:00 am – 3:00 pm	Brenda Dawson
<b>K-5 Journey Refresher</b> <i>Grades K*, 2 &amp; 3** (Reading Teachers)</i> <i>Grades 1*, 4 &amp; 5** (Reading Teachers)</i>	CMS – Lab 7* CMS – Lab 8**	8:00 – 11:00 am 12:00 – 3:00 pm	Jenny Eaton
<b>CTE / JROTC</b>	PCTC Criminal Justice Room	9:00 am – 3:00 pm	Angela Rigney
<b>Librarians Meeting (K-12)</b>	CHS – Library	9:00 – 11:00 am	Todd Sease
<b>ESL Meeting (ESL Teachers)</b>	TSES – ESL Classroom	1:00 – 2:00 pm	Todd Sease
<b>New Health Insurance Information Meetings</b>	Chatham High School & Tunstall High School (Auditoriums)	1:00 – 2:00 pm	Tracey Worley