



February 2012



National Career & Technical Education Month
 Discover Languages Month
 School Board Appreciation Month in Virginia

SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
	FAMILY LIFE: CMS Grades 6-8 Feb. 1 GMS Grades 6-8 Feb 3-13 Feb. 21 – March 1  Character Word of the Month 		1 SWAT Mtg. – ECC RM 2 @ 3:30 (J. Loomis)	2 School Board Agenda Planning Mtg. – 9:00	3 Pesticide Application Report due to M. Hutson Diesel & Unleaded Report due to Transportation Due to J. Hancock: Log of Criminal Incidents Concussion Training Log HS Concussion Reporting Log HS Principal's Monthly (Aug.-Jan.) & Term Reports (Jan.) due to T. Finney Monthly Absentee Report for Jan. due to K. Rowland by 4:30 Due to B. Clay by 4:30: Spec. Ed. Asssts. Time Sheets Homebound Time Sheets/Travel	4
	Access for ELL Testing Window: January 13 – March 9 					
5	6 Core Liaison Mtg. – SBO @ 3:30 (EL English, Math, Science & Social Studies) Truancy Team Mtg. ECC RM 2 @ 8:30 (C. Scott) School Board Disciplinary Committee – 6:30 pm (closed) Employee of the Week Recognition due to K. Clifton (Maintenance, MAES, SSES, GMS)	7 Core Liaison Mtg. - SBO @ 3:30 (MS English, Math, Science, & Social Studies) Elem. Cafeteria Managers Mtg. @ SNO – 2:30 pm	8 Core Liaison Mtg. – SBO @ 3:30 (HS Math Science, & Social Studies) PEA Building Rep. Mtg. – PCTC @ 4:00 pm 	9 Core Liaison Mtg. – SBO @ 3:30 (HS English) Accounts Payable Cut-off due to K. Wade by 12:00 EL & MS P.E. Teacher Mtg. – SBO @ 3:30 Cafeteria Managers Mtg. @ SNO – MS 2:15/HS 2:30	10 Learnfare Report due to A. Adams Mid-year PALS Screening Due Graduate of Merit pictures due to Guidance Summer Residential Governor's School Screening Committee – SBO Boardroom @ 1:00 (A. Cassada)	11
National FBLA Week/National Skills USA Week/National School Counseling Week						
	Governor's School Testing CHS Feb. 11 8:30-12:00					
12	13 	14 School Board Meeting 6:30 pm (closed mtg.) 7:00 pm (open mtg.) 	15 End of Marking Period Due to T. Finney: Training Funds Gifted Time Sheets Gear-Up Payroll & Reim. Due to J. Logan: VPI Time Sheets PALS Tutoring Due to A. Adams: SOL Remediation & Reim. Due to C. Beck: Title I Tutorial Payroll Due to T. Petty: K-12 Virtual School Lee-Jackson Scholarship Applications due- A. Cassada	16 Teacher Workday (School not in session for students) NovaNET Training – RAS @ 8:00 am PCTC @ 10:00 am CHS (Career Academy Teachers-all HS) @ 12:00 Principals' Meeting – 9:30 (Instructional Principals' Meeting to follow) ASSIST Training for Guidance Counselors	17 School Staff Development Day (School not in session for students) ASSIST Training for Guidance Counselors 	18
19	20 School Not in Session for Teachers/Students All Payroll Submissions due to Payroll Office by 4:30	21 Grades Entered in PowerTeacher by 5:00 pm DRHS – PCTC Tours @ 9:00 (J. Tickle) PSNA Afternoon Tea Party – TMS @ 4:00 (B. Davis)	22 Spec. Ed. Staff Mtg. – ECC RM 2 @ 9:00 (Dr. Early) National FFA Week	23 GHS – PCTC Tours @ 9:00 (J. Tickle) Behavior Management Meeting – Boardroom 10:00 Accounts Payable Cut-Off due to K. Wade by 12:00	24 Spring Writing STC Meeting (ES, MS, HS) - ECC Training Center @ 8:30 (W. Vaughan)	25
26	27 Report Cards to be distributed Truancy Team Mtg. –ECC RM 2 @ 8:30 (C. Scott) Spring IEP Check Out Mtgs. – ECC Auditorium @ 2:30 (Dr. Early)	28 THS – PCTC Tours @ 9:00 (J. Tickle) VPI & Title I PK Advisory Committee Mtg. – SMES @ 10:00 (T. Petty) School Board Recognition Forms due to Dr. Holland Spring IEP Check Out Mtgs. – ECC Auditorium @ 2:30 (Dr. Early)	29 Spring IEP Check Out Mtgs. – ECC Auditorium @ 2:30 (Dr. Early)	March 1 CHS – PCTC Tours @ 9:00 (J. Tickle) Mentor Training – SBO @ 1:30	2 Requests for Reimbursements due	3