

December 2011

SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT																
	<p>FAMILY LIFE:</p> <p>BES Grade 4 Dec. 14-19 Grade 5 Dec. 8-19</p> <p>KES Grade 5 Dec. 1-7</p> <p>SMES Grade 4 Dec. 8-13 AM Grade 5 December 8-19 AM</p> 	<p>Character Word of the Month</p> <p><i>Courtesy</i> </p> <p>Jamestown/Yorktown Presentations</p> <table border="0"> <tr> <td>MAES</td> <td>Dec. 1</td> <td>GES</td> <td>Dec. 6</td> </tr> <tr> <td>KES</td> <td>Dec. 1 & 2</td> <td>CES</td> <td>Dec. 7</td> </tr> <tr> <td>SSES</td> <td>Dec. 1 & 2</td> <td>BES</td> <td>Dec. 8</td> </tr> <tr> <td>HES</td> <td>Dec. 2</td> <td></td> <td></td> </tr> </table>	MAES	Dec. 1	GES	Dec. 6	KES	Dec. 1 & 2	CES	Dec. 7	SSES	Dec. 1 & 2	BES	Dec. 8	HES	Dec. 2			<p>1 School Board Agenda Planning Mtg. – 9:00 am</p> <p>Instructional Meeting for Assistant Principals - 9:30</p> <p>NOTE: EARLY PAYROLL DUE DATES</p>	 <p>SAT Test Date</p>		
MAES	Dec. 1	GES	Dec. 6																			
KES	Dec. 1 & 2	CES	Dec. 7																			
SSES	Dec. 1 & 2	BES	Dec. 8																			
HES	Dec. 2																					
4	<p>5 Progress Reports (Regular & IEP) To Be Distributed (Include Stanford 10 results) School Board Disciplinary Committee – 6:30 (closed) Pesticide Application Report due to M. Hutson Diesel & Unleaded Report due to Transportation Due to J. Hancock: Log of Criminal Incidents Concussion Training Log HS Concussion Reporting Log HS Employee of the Week Recognition due to K. Clifton (GES, DRMS, GHS, HES) Monthly Absentee Report for November due to K. Rowland by 4:30 Due to B. Clay by 4:00 pm SPED Assistants Time Sheets Homebound Time Sheets & Travel</p>	<p>6 Principals' Monthly (Aug.-Nov.) & Term Reports (Nov.) due to T. Finney Title I Parent Advisory Council Meeting – ECC RM 2 @ 10:00 (T. Petty)</p>  <p>PCS Assessments Testing Window December 15 – December 22</p>	<p>7 Salary Taskforce Mtg. – SBO @ 10:00</p> <p>Learnfare Report due to E. Barbour by 12:00</p>	<p>8 Due to T. Finney by 12:00: Training Funds Gifted Time Sheets Gear-Up Payroll & Reimbursement Due to J. Logan by 12:00: VPI Time Sheets PALS Tutoring Due to A. Adams by 12:00: SOL Remediation & Reimbursement Due to C. Beck by 12:00: Title I Tutorial Payroll Due to T. Petty by 12:00: K-12 Virtual School Accounts Payable Cut-off due to K. Wade by 12:00</p> 	<p>9 2012-2013 Employee Intent Forms due to C. Knight PK Workshop (New VPI Staff & ECSE Teachers) - SBO Boardroom 8:30-3:00 (T. Petty, A. Klugh)</p>  <p>CONFERENCE NIGHT First Semester conference must be completed prior to Dec. 10</p>	10																
11	<p>12 Truancy Team Meeting – ECC Rm 2 @ 8:30 (C. Scott)</p> 	<p>13 School Board Meeting 6:30(closed) 7:00 (open)</p> <p>Fall SOL (Non-Writing) EOC Test Window: Ends December 16</p>	<p>14 ALL PAYROLL SUBMISSIONS DUE BY 4:30 PM</p>	<p>15 Principals' Meeting – 9:30</p> <p>PSNA Christmas Family Fun Night – 6-8 pm</p> 	<p>16 Piedmont Governor's School End of 1st Semester Gifted Resource Teachers' Mtg. - SBO Boardroom 9:00 (Petty) Accounts Payable Cut-Off due to K. Wade 12:00 Mid-Year Book Buddies Report due to T. Petty ALL BUDGET REQUESTS DUE TO CENTRAL OFFICE</p>	17																
18	<p>19 Paper Tests check in (Homebound, etc.) due to W. Vaughan</p>	<p>20 School Board Recognition Forms due to Dr. Holland Special Ed. Staff Mtg. – ECC Rm 2 @ 9:00 (Dr. Early)</p>	<p>21 HS Exams</p> <p><i>Winter</i>  Winter Begins</p>	<p>22 HS Exams Graduate of Merit Applications due to Guidance School Board Agenda Planning Mtg. – 9:00 Last Day of Marking Period End of 1st Semester Students dismissed at 1:00 Teachers dismissed at 1:30</p>	<p>23 Holiday for all Personnel and Students</p> <p>MERRY CHRISTMAS</p> 	24																
25	26	27	28	29	30	31																
<p>Holiday for All Personnel and Students</p>  <p>HAPPY NEW YEAR</p>																						