

**CLASSIFIED OFFICE PERSONNEL
SPECIALIST
2016-2017 Salary Schedule**

YEARS OF EXPERIENCE	<u>STEP</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
0-3	0	\$ 31,052	\$ 33,745	\$ 38,374
4	1	31,675	34,419	39,140
5	2	31,675	34,419	39,140
6	3	31,675	34,419	39,140
7	4	31,675	34,419	39,140
8	5	31,675	34,419	39,140
9	6	32,033	34,807	40,286
10	7	32,586	35,362	41,435
11	8	33,139	35,914	42,578
12	9	33,696	36,469	43,726
13	10	34,251	37,027	44,871
14	11	34,806	37,581	46,019
15	12	35,362	38,139	47,165
16	13	35,914	38,691	48,311
17	14	36,469	39,248	49,458
18	15	37,027	39,803	50,091
19	16	37,581	40,357	50,724
20	17	38,139	40,912	51,357
21	18	38,691	41,467	51,990
22	19	39,248	42,021	52,624
23	20	39,803	42,577	53,257
24	21	40,357	43,131	53,890
25	22	40,912	43,690	54,523
26	23	41,467	44,244	55,156
27	24	42,021	44,797	56,791
28	25	42,577	45,355	58,506
29+	26	43,133	45,910	62,049

SUPPLEMENTS FOR DEGREE WORK

BS Degree	\$ 977
AS Degree	661
18 Semester Hours	325

GRADE

Grade 5 – Specialist I

Grade 6 – Specialist II

Grade 7 – Specialist III

SKILLS

Specialized skills of a technical or educational nature within area of responsibility

All of above skills plus additional specialized skills of a higher technical or financial nature

Technical or financial skills that may require a bachelor's degree in area of responsibility or higher level technical skills – salary based on teachers' salary scale for 12 months

The Superintendent or designee will determine the direct relationship of previous experience to current job responsibilities for placement on salary schedule.

(more information on back)

Notice To Employees

- All employees of Pittsylvania County Schools have the option to participate in a Tax-Sheltered Annuity Program.**

- All employees shall abide by paragraphs A(1) and A(2) of School Board Policy GBEA, Unlawful Manufacture, Distribution, Dispensing, Possession or Use of a Controlled Substance, as a condition of employment.**

- As provided under Chapter 822 of the 2012 Acts of Assembly (SB 497), all school division and political subdivision employees must begin paying the 5 percent member contribution effective July 1, 2012. All employees hired or rehired on or after July 1, 2012, must pay the full 5 percent upon employment with no phase-in allowed. For current employees, the bill allows governing bodies to phase in the member contribution in each of the next five years or until current employees are paying the full 5 percent contribution, whichever is earlier. Phase-in increases must be in whole percentages of at least 1 percent of creditable compensation per year, with comparable offsetting salary increases.**