

## **Title I School-Level Parental Involvement Policy Chatham Middle School**

Chatham Middle School has developed a written Title I parental involvement policy with input from Title I parents. The policy is developed by the CMS Title I School Team, distributed to students to take home to parents, displayed on the school webpage, and discussed at the Annual Title I Parental Meeting. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Chatham Middle School, the following practices have been established:

- ❖ The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
  - *This meeting will take place in conjunction with the PTO Meeting scheduled for November 15, 2016*
- ❖ The school offers a flexible number of meetings for Title I parents.
  - *Meetings are announced through weekly calls from the School Principal and displayed on the school website.*
- ❖ The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
  - *Parents are asked and may request to join to CMS Title I School Team through administration*
- ❖ The school provides parents of Title I students with timely information about Title I programs.
  - *Parents receive weekly calls from the School Principal about programs and events taking place at the school.*
  - *Information is distributed through students to parents in the form of fliers.*
- ❖ The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - *Virginia Standards of Learning provide the bases of our PCS-approved and developed curriculum. Information is displayed on both the VDOE and PCS websites for parents to reference.*
- ❖ If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
  - *Conference Night events are held twice a year and the CMS Guidance Department can also schedule conferences between parents and teacher as requested during the school year to discuss a student's performance.*

### **School-Parent Compact**

Chatham Middle School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- ❖ The school's responsibility to provide high-quality curriculum and instruction
- ❖ The ways parents will be responsible for supporting their children's learning

- ❖ The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

The CMS School-Parent Compact is attached to this document, distributed through students, and located on our school webpage.

### **Building Capacity for Involvement**

Chatham Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- ❖ The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - *Information is provided for parents on the VDOE, Pittsylvania County Schools, and Chatham Middle School's websites concerning State standards, assessments, and resources.*
- ❖ The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
  - *An annual Title I SOL Review Night will be held each spring where parents will receive information and resources relevant to the State standards and how to collaborate with the school to ensure the success of their students.*
- ❖ With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - *This collaborative piece is included in our School Improvement Plan and incorporated into monthly faculty meetings.*
- ❖ The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
  - *Information regarding additional resources can be found on the VDOE, PCS, and CMS websites.*
- ❖ The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
  - *ESL/ELL coordinators work with administration to translate and distribute resources to parents as needed.*
- ❖ The school provides support for parental involvement activities requested by Title I parents.
  - *Administrators and guidance counselors are available to assist parents on an individual basis as needed.*

### **Accessibility**

Chatham Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- ❖ *Website resources are available to all parents in multiple formats through the Virginia Department of Education, Pittsylvania County Schools, and Chatham Middle School.*
- ❖ *Administrators, Guidance Counselors, Special Education Teachers, and ESL/ELL teachers are available to provide resources to parents as needed/requested.*

## **CHATHAM MIDDLE SCHOOL-PARENT COMPACT**

*Chatham Middle School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

*This school-parent compact is in effect during the 2016-2017 school year.*

### **School Responsibilities**

**Chatham Middle School will:**

**1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

*[Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment.]*

**2. Hold parent-teacher conferences bi-annually during which this compact will be discussed as it relates to the individual child's achievement.**

*Specifically, those conferences will be held from 3:30 – 6:30pm:  
October 11, 2016 and March 7, 2017*

**3. Provide parents with frequent reports on their children's progress.**

*Specifically, the school will provide reports as follows:  
At 3 week intervals (mid-term progress reports and report cards)*

**4. Provide parents reasonable access to staff.**

*Specifically, staff will be available for consultation with parents as follows:*

- ❖ *Phone calls and emails daily*
- ❖ *Conference nights bi-annually*
- ❖ *Parent-teacher conferences at other times as requested by either teacher or parent and scheduled through guidance.*

**5. Provide parents opportunities to volunteer and participate in school events, as follows:**

- ❖ *PTO membership and events*
- ❖ *Field trip chaperone opportunities (as needed)*
- ❖ *Tutoring (core content)*
- ❖ *Guest Speakers (as relevant to content)*

## **Parent Responsibilities**

**We, as parents, will support our children's learning in the following ways:**

- ❖ *Monitoring attendance.*
- ❖ *Making sure that homework is completed.*
- ❖ *Participating, as appropriate, in decisions relating to my children's education.*
- ❖ *Promoting positive use of my child's extracurricular time.*
- ❖ *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- ❖ *Serving, to the extent possible, on policy advisory groups, such as being the Title I, parent representative on the school's School Improvement Team, the District wide Policy Advisory Council, the School Support Team or other school advisory or policy groups.*

## **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- ❖ *Do my homework every day and ask for help when needed.*
- ❖ *Read at least 30 minutes every day outside of school.*
- ❖ *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*
- ❖ *Follow all rules and guidelines outlined in the PCS and CMS Codes of Conduct.*

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School

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Parent(s)

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Student

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Date

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Date

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Date

