

MINUTES OF THE DIVISION TECHNOLOGY COMMITTEE MEETING

A meeting of the Division Technology Committee was held at the School Board office on Wednesday, March 28, 2007.

The following members were present:

Rickey W. Parker, Assistant Superintendent for Information Technology
James E. McDaniel, Division Superintendent
Clarissa T. Knight, Assistant Superintendent for Human Resources
Dr. Brad Bryant, Director of Career and Technical Education
Ann Cassada, Director of Secondary Education
Rebecca Smith, Director of Elementary Education
Cathy Scolpini, Lead ITRT
Ross Johnson, Community Representative, Sec., Ross Electric, Inc.
Julie Carter, Chatham Elementary parent
Sandy Simpson, Gretna Elementary parent
Harold Williams, Tunstall Middle teacher/parent

The following were not in attendance:

Dr. Mark Jones, Assistant Superintendent for Instruction
Clarke Scott, Director of Middle School Education
Jimmie Tickle, Principal, PCTC
Darrell Wilkerson, Lead Technician/Network Administrator
Patricia Compton, Gretna High parent
April Oakes, Kentuck Elementary parent
Staci Purnell, Brosville Elementary parent
Lynne Shelton, Gretna Middle parent

Mr. Parker called the meeting to order and welcomed those in attendance.

The Virginia Department Of Education's Division Implementation Rubrics For Acceptable Use policy And Internet Safety Program was the topic of discussion.

Mr. Parker directed those in attendance to the copy of the rubric provided and discussed the timeline for revision of the division's Acceptable Use Policy and the inclusion of an integrated Internet Safety Education component as mandated by legislation passed by the 2006 General Assembly.

- By June 1, 2007, the Superintendent must send a statement to the director of the Office of Educational Technology certifying that the division has developed an Internet Safety policy which has been aligned with the state guidelines and incorporated into the Acceptable Use Policy.
- By September 1, 2008, each division must submit to the Office of Educational Technology a copy of the Acceptable Use Policy which includes the Internet Safety component and a statement that the policy and Internet Safety program have been reviewed. The OET will review the submitted policy and related program to determine compliance with *Code §22.1-70.2*.

The division's proposed revision of the Acceptable Use Policy was presented and explained in detail. Comments and suggestions to the proposed revisions were made as follows:

Under Section 5.0, "Access to Computer Facilities," concern was expressed over the difficulty in securing signatures of parents/guardians acknowledging receipt of the AUP before allowing a child to use computer facilities. Mr. Williams suggested that perhaps the students could sign a document in school at the time the AUP was presented to them at the beginning of school and that this could serve as the acknowledgement. In that way, students would not be unjustly penalized for the parent's failure to return the form. Mr. McDaniel proposed an alternative to the signature page in addition to the inclusion of the AUP in the *Student Handbook*. He suggested an acknowledgment in the form of a logon screen that forced the user to acknowledge their awareness of the Acceptable Use Policy before using the machine.

These suggestions will be taken under advisement and considered as possible alternatives to the proposed student – parent/guardian signature required in section 5.0.

With no other suggestions being offered, section 9.0, "Internet Safety," was introduced. Mrs. Scolpini gave a brief overview of the division's current Internet Safety Education program being taught by the division's Instructional Technology Resource Teachers to students in grades K – 10. The required components of teacher professional development in the area of Internet safety education, integration of Internet safety into the curriculum, and community education in the area of Internet safety were discussed. Plans to accomplish this via online professional development, PTO presentations, newsletters and printed information, and the development of an Internet Safety web site were shared. No additional suggestions were made by those in attendance.

Plans to communicate and share information via email were discussed. Email addresses were collected from those in attendance.

An additional meeting will be held after the School Board has approved the revisions to the Acceptable Use Policy.

With there being no further business to discuss, the meeting was adjourned at 2:45 PM.